



Makena Surf AOA

Letter of Authorization Unit Information Form

The following information is for "association" use only & will not be given to outside sources.

Managing Owner _____ Unit Number _____ Unit Phone _____
 Home Phone _____ Cell Phone _____
 E-mail: _____ **(will be put into owners directory)**
 Primary Address _____ City _____ St./Prov:Zip _____
 Secondary Address _____ City _____ St./Prov:Zip _____
 Do you rent your unit? Yes No Rental Agent _____

Other Owners

Name _____ Phone _____
 Address _____ City _____ St./Prov _____ Zip _____
 Name _____ Phone _____
 Address _____ City _____ St./Prov _____ Zip _____

Family Members

Name _____ Relationship _____
 Name _____ Relationship _____

Condominium Key Authorization

_____ Entry by cleaning service (name & company) _____
 _____ Entry for regular maintenance service (name & company) _____
 _____ Other individual(s) authorized to enter unit (name & company) _____
 _____ Name and Company _____
 _____ Name and Company _____

Do you store a vehicle on island? Yes No If yes, license plate _____ Make _____
 Model _____ Color _____ PERMANENT PARKING STICKER #: _____

If you store a vehicle on Makena Surf property, please provide a set of keys to the office to use in the event the vehicle must be moved. All stored vehicles must be registered with the office and display a parking tag.

All owners are required to carry HO-6 Property Liability Insurance and provide the AOA with a current unexpired copy.

Insurance Carrier _____ Policy No. _____ Expiration Dates _____
 Please direct your insurance agent to send a copy of the policy each year to ho6tracking@atlasinsurance.com.

If any of the above information changes, please inform the Association Office. Mahalo for your kokua!

Owners Signature _____ Date _____